This form is to be used when seeking Fire and Rescue NSW (FRNSW) review, advice, opinion, inspection,  
assessment or determination on any given matter in writing (i.e. a written report or letter).

# Purpose

|  |  |  |
| --- | --- | --- |
|  Building professionals board (BPB) condition | |  Fire safety study |
|  Cladding review | |  Environmental impact study |
|  Condition of consent | |  Water supply assessment\* |
|  Inspection or system test | |  Other Provide details |
| Consent authority requiring report (if any) | Select | |
| Name of consent authority (if applicable) | Provide details | |
| Applicable legislative provision (if any) | Select | |
| Conditional obligation for report | Select | |
| Briefly detail any conditions including timeframes (attach a copy of full conditions as relevant – see section 5) | | |

**\*Note**: Only a water supply authority can request an assessment on available water supply.

# Applicant

## Role of applicant

|  |  |  |
| --- | --- | --- |
|  Local government authority\* |  Building owner / manager |  Hydraulic engineer |
|  Other consent authority\* |  Dangerous goods consultant |  PCBU (i.e. business owner) |
|  Regulatory authority |  Engineer / designer / planner |  Risk analyst |
|  Certifier |  Fire engineer |  Surveyor / BCA consultant |
|  Water supply authority\* |  Other Provide details | |

**\*Note**: Local government authorities and other consent authorities will not incur charges for this service.

## Agreement

As the applicant, I confirm the following:

* I agree to pay Fire and Rescue NSW (FRNSW) the charges set out in [clause 46](http://www.legislation.nsw.gov.au/#/view/regulation/2014/551/part5/sec46) of the *Fire Brigades Regulation 2014* (see section 6), unless otherwise excepted as above.
* I agree to forward with this application all relevant documentation necessary for review and assessment by FRNSW to furnish a report (see section 5).

|  |  |
| --- | --- |
| Name of applicant | **Enter name** |
| Applicant’s phone number | **Enter phone number** |
| Applicant’s email address | **Enter email address** |

## Remittance advice information

Invoices will be issued based on the information provided below:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ASIC company name | **Remitter’s ASIC registered company name** | | | | |
| Australian business number | **ABN (not ACN)** | Trading name | | **Remitter’s general trading name** | |
| Remittance contact name | **Remitter’s contact name** | | | | |
| Remittance street address | **Remitter’s street address** | | | | |
| Remittance email address | **Remitter’s** e**mail address (generic)** | | | | |
| Remittance phone number | **Remitter’s phone number** | | Remittance fax number | | **Remitter’s fax number** |
| Purchase order ref. no. | If applicable | | Project code ref. no. | | If applicable |

# Premises (if applicable)

|  |  |
| --- | --- |
| Premises name | Premises name (if applicable) |
| Primary street address | **Primary street address** |
| Secondary address | Secondary street address (if applicable) |
| Premises suburb | **Premises suburb name** |

# Description of building, facility or structure

|  |  |
| --- | --- |
| Does the building, facility or structure already exist? | Select |
| Does the building, facility or structure present any high risks/hazards? | Select |
| Does this application relate to an inspection or system test? | **Select** |
| Reference number for the project (e.g. from consent authority) | Reference number (if applicable) |
| Provide a description of the building, facility or structure and provide detail on the related given matter on which you require FRNSW to review, advise, inspect, assess or determine. | |

# Further information

Information required by FRNSW to review and assess the proposal must be provided with this application:

|  |
| --- |
| Please provide any project ID or title if applicable  Please list then attach any documents relevant to this application  Please list then attach any conditions relevant to this application (e.g. BPB, minister)  Please list or attach details of any hazardous chemicals relevant to this application  Please provide any web link relevant to this application (e.g. public exhibition) |

**Note**: The following are examples of supporting documentation that can be provided with this application:

plans and specifications (e.g. site plan, architectural plans, hazardous chemical storage plan)

hydrant/sprinkler system schematics

statement of available pressure and flow from the water supply authority

fire safety schedule and fire safety certificate (Interim or final)

any conditions of consent or BPB conditions

fire safety study and/or preliminary or final hazard analysis

environmental impact statement and/or statement of environmental effects

fire safety order

# Scheduled charges

FRNSW charge for the provision of services performed in connection with statutory fire safety as per the schedule of charges identified in [clause 46(5)](https://www.legislation.nsw.gov.au/#/view/regulation/2014/551/part5/sec46) of the *Fire Brigades Regulation 2014*.

The charge applicable is $2,600 for each day (or part of) spent by the Commissioner or a fire brigade member providing advisory, assessment or consultancy services (for which a fee is not otherwise prescribed) in respect of:

* + - * 1. State significant infrastructure development (within the meaning of [section 5.12](https://www.legislation.nsw.gov.au/#/view/act/1979/203/part5/div5.2/subDiv1/sec5.12) of the *Environmental Planning and Assessment Act 1979*), or
        2. Crown building work (within the meaning of [section 6.28](https://www.legislation.nsw.gov.au/#/view/act/1979/203/part6/div6.8/sec6.28) of the *Environmental Planning and Assessment Act 1979*), or
        3. other development.

**Note**: For a full description of the charges applicable including terms, payment options, applying for a waiver or reduction of the charges, please refer to the FRNSW website at [firesafety.fire.nsw.gov.au](http://firesafety.fire.nsw.gov.au/).

# Submission of this form

This completed form is to be emailed to [firesafety@fire.nsw.gov.au](mailto:firesafety@fire.nsw.gov.au.with).

All plans and specifications required by FRNSW for assessment are to be attached to the email (or sent separately if necessary due to file size). Refer to [Submitting plans and specifications to FRNSW](https://www.fire.nsw.gov.au/page.php?id=9146) for further information.

# Contact us

For further information contact the Fire Safety Branch on (02) 9742 7434 or email [firesafety@fire.nsw.gov.au](mailto:firesafety@fire.nsw.gov.au).